

VENDOR/CONTRACTOR INFORMATION FORM (PAGE 1 OF 2)

BUSINESS INFORMATION

| | | | |
|--|------------|---|--------------------------|
| Company Name | | Type of Business | Date Business Commenced: |
| DBA | | <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other (Please explain) | |
| Phone | | | |
| Fax | | | Email: |
| Registered Company Address City, State ZIP Code | | | |
| Taxpayer ID Number | EIN | SSN | |

Are you or any principal or partner of this business a current employee of CAP Tulsa or a relative of any employee or CAP Tulsa Board of Directors member?

Yes No If YES, please specify relationship: _____

DIVERSITY SUPPLIER INFORMATION

| | | | |
|--|--|---|--|
| <input type="checkbox"/> Female Owned Business | <input type="checkbox"/> Minority Owned Business | <input type="checkbox"/> Veteran Owned Business | <input type="checkbox"/> Service-Disabled Veteran Owned Business |
| <input type="checkbox"/> HUBZone Business | <input type="checkbox"/> Small Business | <input type="checkbox"/> Small Disadvantaged Business | <input type="checkbox"/> Disability Owned Business |
| <input type="checkbox"/> Labor Area Surplus Firm | | | |

PURCHASE ORDER CONTACT

| | | | |
|----------------|--|---------------------------|--|
| Contact Person | | SAM's Registration | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Phone | | Terms | |
| Fax | | Discount | |
| Email | | Online Ordering Available | <input type="checkbox"/> Yes <input type="checkbox"/> No |

REMITTANCE INFORMATION

| | | |
|-----------------------|--|--|
| Business Name | | Do you accept VISA Credit Card payments? <input type="checkbox"/> Yes <input type="checkbox"/> No (We only use VISA Credit Cards to make payments) |
| Remit Address | | |
| City, State, ZIP Code | | |
| | | ACH/Direct Deposit: <input type="checkbox"/> Checking <input type="checkbox"/> Saving |
| A/R Contact Person | | Bank Name: |
| A/R Email | | Routing Number: |
| A/R Phone | | Account Number: |

SIGNATURES

By signing this document you are certifying that all information provided is accurate and true. False statements or an incomplete application can disqualify you and/or your company from continued bids and business with CAP Tulsa.

| | | | |
|-----------|--|--------------|--|
| Signature | | Printed Name | |
| Title | | Date | |

INTERNAL USE ONLY

| | | | |
|--|----------------------------------|--|--------|
| <input type="checkbox"/> Initial Application | <input type="checkbox"/> Renewal | Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No | Notes: |
| Signature: | | Date: | |

VENDOR/CONTRACTOR BUSINESS CATEGORIES FOR RFP/RFQ/RFI

| | | | |
|--|--|--|--|
| <p><u>Construction, Road & Ground Work:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Construction & Renovation <input type="checkbox"/> Construction Management <input type="checkbox"/> Roofing, Siding & Gutter <input type="checkbox"/> Painting & Paint Supplies <input type="checkbox"/> Heating & Air Conditioning (HVAC) <input type="checkbox"/> Fencing & Gate <input type="checkbox"/> Construction & Building <input type="checkbox"/> Materials <input type="checkbox"/> Plumbing & Sewer <input type="checkbox"/> Floor & Carpet <input type="checkbox"/> Carpentry, Woodwork & Cabinetry <input type="checkbox"/> Lighting & LED <input type="checkbox"/> Windows & Doors <input type="checkbox"/> Elevators & Escalators <input type="checkbox"/> Demolition/Excavation, Earth Work <input type="checkbox"/> Masonry <input type="checkbox"/> Geotechnical <input type="checkbox"/> Concrete & Asphalt <input type="checkbox"/> Sewer & Culvert <input type="checkbox"/> Traffic Markings <p><u>Marketing:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Advertising & Promotions <input type="checkbox"/> Photography <input type="checkbox"/> Graphic Design <input type="checkbox"/> Website Design & Maintenance <input type="checkbox"/> SEO & SEM <input type="checkbox"/> PR Marketing <input type="checkbox"/> Communication <input type="checkbox"/> Promotional items <input type="checkbox"/> Media Ad <input type="checkbox"/> Audio & Video Production <input type="checkbox"/> Print & Mail <input type="checkbox"/> Newsletter & Print Design <input type="checkbox"/> Market Research & Survey <input type="checkbox"/> Copywriting & Publishing <input type="checkbox"/> Trophies and Awards <input type="checkbox"/> Consulting – Marketing <p><u>Manufacturing:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Clothing & Uniforms <input type="checkbox"/> Furniture <input type="checkbox"/> Appliances & Electronics <input type="checkbox"/> Office Equipment | <p><u>Telecommunications:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Telecommunications & Telephone <input type="checkbox"/> Fiber Optics <input type="checkbox"/> Computer Networks <input type="checkbox"/> Internet <input type="checkbox"/> GIS & GPS <input type="checkbox"/> Audio-Visual <input type="checkbox"/> CCTV <p><u>IT, Information Technology:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Programming <input type="checkbox"/> Hardware <input type="checkbox"/> Database Backup <input type="checkbox"/> Computer Network Security <input type="checkbox"/> Consulting <input type="checkbox"/> Software <p><u>Janitorial, Cleaning:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Janitorial & Custodial Services <input type="checkbox"/> Janitorial & Custodial Supplies <input type="checkbox"/> Waste Removal & Recycling <input type="checkbox"/> Property Management <input type="checkbox"/> Laundry & Dry Cleaning <input type="checkbox"/> Janitorial Equipment <p><u>Landscaping:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Landscape Architecture <input type="checkbox"/> Tree Trimming <input type="checkbox"/> Irrigation <input type="checkbox"/> Snow Plow & Snow Removal <input type="checkbox"/> Lawn Care & Landscaping <p><u>Education:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Textbooks & Publications <input type="checkbox"/> Education & School Supplies <input type="checkbox"/> Park & Playground Equipment <input type="checkbox"/> Education & Academic Services <input type="checkbox"/> e-Learning Systems <input type="checkbox"/> Curriculum <input type="checkbox"/> Classroom Furniture & Fixtures <p><u>Food:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Food Services <input type="checkbox"/> Food Supply <input type="checkbox"/> Food Equipment <input type="checkbox"/> Catering | <p><u>Environmental, Agricultural:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Pest Control <input type="checkbox"/> Filtering & Purification <p><u>Professional Service:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Employment Staffing <input type="checkbox"/> Insurance & Workers Compensation <input type="checkbox"/> Human resources & Payroll Time and Attendance <input type="checkbox"/> Quality Control <input type="checkbox"/> Social Services <input type="checkbox"/> Consulting – Education <input type="checkbox"/> Consulting - Marketing <input type="checkbox"/> Consulting – Management & Leadership <input type="checkbox"/> Training - Education <input type="checkbox"/> Training – Management & Leadership <input type="checkbox"/> Printing & Binding <input type="checkbox"/> Legal Services <input type="checkbox"/> Document Management & Scanning Services <input type="checkbox"/> Document Shredding <input type="checkbox"/> Cultural Resources <input type="checkbox"/> Financial Investment <input type="checkbox"/> Accounting & Audit <input type="checkbox"/> Data Processing <input type="checkbox"/> Appraisal <input type="checkbox"/> Vehicle Repair & Maintenance <input type="checkbox"/> Catering & Restaurant <input type="checkbox"/> Curriculum, Instructional <input type="checkbox"/> Facility Rental <input type="checkbox"/> Event & Party Supplies Rental <input type="checkbox"/> Family & Children’s Counseling and Support Services <input type="checkbox"/> Commercial & Corporate Insurance <input type="checkbox"/> Hotels, Lodging & Meeting Facilities <p><u>Energy & Fuel:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Energy Audit & Management <input type="checkbox"/> UPS & Battery | <p><u>Medical, Healthcare:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Medical Supplies & Equipment <input type="checkbox"/> Mental health <input type="checkbox"/> Laboratory Drug Testing <input type="checkbox"/> Medical Apparel <input type="checkbox"/> Dental Equipment & Supplies <p><u>Other:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Office Machines & Supplies <input type="checkbox"/> Office Supplies <p><u>Transportation, Warehouse:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Fleet Vehicles & Bus <input type="checkbox"/> Courier Services <input type="checkbox"/> Moving & Relocation <p><u>Security & Safety:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Security Guard <input type="checkbox"/> Background Checks <input type="checkbox"/> Security System <input type="checkbox"/> Disaster Recovery <input type="checkbox"/> Biometrics & Fingerprint <input type="checkbox"/> Identification & Smart Cards <input type="checkbox"/> Security Surveillance & Detection Supplies <p><u>Facility & Equipment:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Facilities Leasing <input type="checkbox"/> Equipment Rental <input type="checkbox"/> Facility Management <input type="checkbox"/> Facility Rental <input type="checkbox"/> Event & Party Supplies Rental <input type="checkbox"/> Building Maintenance & Repair <p><u>Architecture & Engineering:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Architecture <input type="checkbox"/> Land Architect <input type="checkbox"/> Design Build <input type="checkbox"/> Civil Engineer <input type="checkbox"/> Surveying <input type="checkbox"/> Utility Location <input type="checkbox"/> Mapping & GIS |
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