



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Meeting

November 9, 2017 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from September 14, 2017 meeting**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Report
 - d. Fund Development Report
- 4. Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Report
 - b. Head Start and Early Head Start Reports
 - c. Survey Data for ESL, Financial Capability and Learning at Home
 - d. Policy Council Minutes and Report
- 5. Consideration of and Motion on approval of the Human Resources Committee Report**
- 6. Consideration of and Motion on approval of New Board Member, Raymond Tresner, Chair of the Policy Council**
- 7. Consideration of and Motion on approval of 2018 Board Meeting Dates**
- 8. Consideration of and Motion on approval of EEO Affirmative Action Plan for 2017-18**
- 9. Consideration of and Motion on approval of the 2018 Employee Benefit Renewal and Contract with Blue Cross Blue Shield**
- 10. Consideration of and Motion on approval of Wipfli as Auditor for 2017 Year End**
- 11. Consideration of and Motion on approval of the Application for Community Development Block Grant (CDBG) funds**

12. Consideration of and Motion on approval of the Brightwaters Apartments Purchase Option Agreement / Choice Neighborhoods Grant and related certifications/transactions regarding Brightwaters Apartments' inclusion as a target property in the Tulsa Housing Authority's Choice Neighborhoods' grant proposal to HUD
13. Consideration of and Motion on approval of the Contribution to Tulsa Community Loan Fund
14. Consideration of and Motion on approval of the Revised Policy 1307.3, PTO Cash-Back Option
15. Consideration of and Motion on approval of New Policy 1503, Paid Family Leave
16. Consideration of and Motion on approval of 2017-18 Policy Council Bylaws
17. Consideration of and Motion on approval of Board and Policy Council Internal Dispute Resolution Procedure
18. Consideration of and Motion on approval of Shared Decision-Making & Shared Governance Policy
19. Consideration of and Motion on approval of the Early Head Start Expansion Child Care Partnership Grant Funding Application for March-August 2018, Grant No. 06HP000065
20. Board Training – Shared Governance - Roles & Responsibilities
21. Board Training - Overview of Regulatory Changes and the New Financial Statement Requirements for 2018
22. For information only: Oklahoma Department of Commerce Monitoring Report, October 25, 2017
23. For information only: 3Q 2017 Operational Plan Update
24. For information only: Head Start/Early Head Start Program Information Report Snapshot 2016-17
25. Executive Committee Report
26. Executive Director Report
27. Chief Operating Officer Report
28. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
29. Adjournment