

COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Orientation – Session 2

November 6, 2020 – 8:30 a.m.

This meeting will be conducted via teleconferencing; video conferencing is also an option:

<https://us02web.zoom.us/j/83515237638?pwd=ak8wRlpLeXJlTUM4TEJkcEdJaU1ZZz09>

Meeting ID: 835 1523 7638; Passcode: 139441

To join by phone: 1-253 215 8782 or 1-346 248 7799

Board Members that may appear remotely via teleconferencing:

Carlos Bejarano, Elvira Bernal, George Charlton, Brad Cunningham, Anita Ede, Ed Fariss, Kirt Hartzler, Jonathan Joiner, Eileen Leonard, Bernard Mason, Joyce McClellan, Phil McCoy, Brian Paschal, Hitesh Pushpraj, and Paula Settoon

AGENDA

1. **Welcome / Introductions**
2. **Strategic Planning & Measurement Overview – Drew France, Sr. Director, Strategic Planning & Community Initiatives**
 - Strategic Planning Process
 - Ten-year Framework
 - Three-year Strategic Plan
 - Dashboard
 - Q&A
3. **Financial Overview – Lex Anderson, Chief Financial Officer**
 - Org Role & Structure
 - Sources of Revenue: major funders
 - Major Types of Expenses
 - Cost per Slot
 - Federal Grant reimbursement rules, including indirect costs
 - CAP's financial position using balance sheet as a guide
 - Business relationship with TCC, TCLF
 - Q&A
4. **Risk Management Overview – Karen Kiely**
 - Child Health & Safety
 - Information Security & Privacy
 - Human Resources
 - Volunteers
 - Insurance
 - Legal Services Team + Outside Counsel
 - Q&A
5. **Adjournment**