



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Meeting

May 11, 2017 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Wipfli Audit of CAP Tulsa for 2016 presented by John E. Hemming, CPA, Partner, Nonprofit Group, Wipfli, LLP**
- 3. Consideration of and Motion on approval of the Minutes from March 9, 2017 meeting**
- 4. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Report
 - d. Fund Development Report
- 5. Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Report
 - b. Head Start and Early Head Start Reports
 - c. Policy Council Minutes and Report
- 6. Consideration of and Motion on approval of the Human Resources Committee Report**
- 7. Consideration of and Motion on approval of the renewed board term for Dr. Kevin David**
- 8. Consideration of and Motion on approval of the renewed board term for Gregory Graham**
- 9. Consideration of and Motion on approval of the renewed board term for Paula Settoon**
- 10. Consideration of and Motion on approval of the renewed board term for Josh Miller**
- 11. Consideration of and Motion on approval of Anita Ede as Secretary**
- 12. Consideration of and Motion on approval of the Service Agreement with Native American Coalition of Tulsa regarding Head Start at Eugene Field Early Childhood Education Center**

13. Consideration of and Motion on approval of the revised Investment and Grant Agreement with NeighborWorks
14. Consideration of and Motion on approval of the Sublease Agreement with Tulsa Children's Coalition regarding ECDC Reed
15. For discussion: Board Assessment Survey Results
16. For information only: CompSource Workers Compensation Contract Renewal
17. For information only: Early Head Start Child Care Partnership Grant Update
18. For information only: Q1 2017 Operational Plan Update
19. For information only: Pulse Survey and Best NonProfit Survey Results
20. For information only: 2017-18 School Calendar
21. For information only: 2017-18 Classroom Configuration Chart
22. For information only: OECP Annual Report for 2015-16
23. For information only: April Inspire Data
24. For information only: NeighborWorks Assessment Report
25. For information only: Head Start Governance, Leadership & Oversight Capacity Screener
26. For information only: Office of Head Start Notice of Award, Award No. 06CH010305-02-01, March 21, 2017
27. Executive Committee Report
28. Executive Director Report
29. Chief Operating Officer Report
30. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
31. Adjournment