



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Meeting

September 8, 2016 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from July 21, 2016 meeting**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Report
 - d. Fund Development Report
- 4. Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Report
 - b. Head Start and Early Head Start Reports
 - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on approval of the Human Resources Committee Report**
- 6. Consideration of and Motion on approval of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of New Board Member Tom Taylor**
- 8. Consideration of and Motion on approval of the Application for Head Start/Early Head Start Funds for 2017**
- 9. Consideration of and Motion on approval of the Annual Allocations for State Appropriated Funds for Community Action Agencies**
- 10. Consideration of and Motion on approval of the Nutrition Services Agreement with Tulsa Public Schools**
- 11. Consideration of and Motion on approval of the Nutrition Services Agreement with Sand Springs Public Schools**
- 12. Consideration of and Motion on approval of the Nutrition Services Agreement with Union Public Schools**

13. Consideration of and Motion on approval of the revised Emergency Succession Plan
14. Consideration of and Motion on approval of the Zarrow Foundation 31st Street Plaza Opportunity
15. Consideration of and Motion on approval of the ECDC Reed Parking Lot Renovation and Grant Agreement to Tulsa Children's Coalition
16. Consideration of and Motion on approval of Directors & Officers Insurance Coverage
17. Consideration of and Motion on approval of 2015 Tax Form 990
18. Presentation of 2015-16 Child Achievement Data
19. For information only: 2016 Parent Survey Data
20. For information only: Early Head Start Child Care Grant Update
21. For information only: Q2 2016 Operational Plan Update
22. For information only: 2016-17 School Map
23. For information only: Head Start Award Letter for Cost-of-Living Adjustment for Fiscal Year 2016 (Award No. 06CH010305-01-02)
24. Executive Committee Report
25. Executive Director Report
26. Chief Operating Officer Report
27. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
28. Adjournment