



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Meeting

May 12, 2016 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion to accept Wipfli's Audit of CAP Tulsa for 2015 – presented by John E. Hemming, CPA, Partner, Nonprofit Group, Wipfli LLP**
- 3. Consideration of and Motion on approval of the Minutes from March 10, 2016 meeting**
- 4. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Report
 - d. Fund Development Report
- 5. Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Report
 - b. Head Start and Early Head Start Reports
 - c. Policy Council Minutes and Report
- 6. Consideration of and Motion on approval of the Human Resources Committee Report**
- 7. Consideration of and Motion on approval of the Donor Relations Advisory Committee Report**
- 8. Consideration of and Motion on approval of Renewal of Board Term for Dr. Kirt Hartzler**
- 9. Consideration of and Motion on approval of Renewal of Board Term for George Charlton**
- 10. Consideration of and Motion on approval of New Board Member, Dr. Steve Tiger**
- 11. Consideration of and Motion on approval of the CompSource Workers' Compensation Renewal Contract**
- 12. Consideration of and Motion on approval of the Agreement with Native American Coalition of Tulsa to Serve Early Head Start at Eugene Field Early Childhood Education Center**
- 13. Consideration of and Motion on approval of the Harmon Foundation Loan**

14. Consideration of and Motion on approval of PTO Cash-Back and Maximum PTO Accrual Policy Changes
15. Consideration of and Motion on approval of the Head Start/Early Head Start Applications for 2016 Supplemental Funding for Cost of Living
16. For information only: Head Start Notice of Award
17. For information only: 2016-17 School Calendar
18. For information only: CAP Pulse Survey Results
19. For information only: Best Non-Profit Survey Results
20. For information only: Q1 2016 Operational Plan Update
21. For information only: Drops/No Shows Analysis
22. For information only: Oklahoma Early Childhood Program Annual Report for 2014-15
23. Executive Committee Report
24. Executive Director Report
25. Chief Operating Officer Report
26. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
27. Adjournment