



**COMMUNITY ACTION PROJECT OF TULSA COUNTY**

**Board of Directors Meeting**

*November 13, 2014 – 7:30 a.m.*

4606 S. Garnett Road, Boardroom on Second Floor  
Tulsa, Oklahoma

**AGENDA**

*(Board may take action on any of the agenda items listed below.)*

- 1. Call to Order**
  - a. Compliance with Oklahoma Open Meeting Act
  - b. Disclosure of Conflicts of Interest
  - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the September 11, 2014 meeting Minutes**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
  - a. Finance Committee Minutes
  - b. Financial Reports
  - c. Credit Card Reports
  - d. Fund Development Report
- 4. Consideration of and Motion on acceptance of the Client Services Committee Report**
  - a. Client Services Committee Minutes
  - b. Head Start and Early Head Start Governance Reports
  - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on acceptance of the Human Resources Committee Report**
- 6. Consideration of and Motion on acceptance of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of New Board Member, Eric Reynolds, Policy Council Chair**
- 8. Consideration of and Motion on approval of the EEO Affirmative Action Plan for 2014-15**
- 9. Consideration of and Motion on approval of 2015 Employee Benefit Renewal**
- 10. Consideration of and Motion on approval of 2015 Cost of Living Adjustment (COLA)**
- 11. Consideration of and Motion on approval of the Year 3 Modification of the Sponsored Research Agreement with the University of Oklahoma**
- 12. Consideration of and Motion to accept CAP Tulsa's 2013 Tax Form 990**

13. Consideration of and Motion on approval of Wipfli as Auditor for 2014 Year End
14. Consideration of and Motion on approval of Agreement with Native American Coalition of Tulsa to provide Head Start services at our Eugene Field Early Childhood Education Center
15. Consideration of and Motion on approval of revised Nutrition Services Agreement with Union Public Schools
16. Consideration of and Motion on approval of Community Development Block Grant Applications
17. Consideration of and Motion on approval of 2015 Meeting Dates
18. Consideration of and Motion on approval to Request NRC to write off \$65,000 in permanently restricted assets related to TSSHP
19. Consideration of and Motion on approval of the Community Needs Assessment
20. Board of Directors and Policy Council Roles and Responsibilities, Shared Governance and Conflict Resolution Information and Training
21. For information only – Head Start/Early Head Start Program Information Report Snapshot 2013-14
22. For information only – Q3 2014 Strategic Plan Goals Update
23. For information only – Revised Slot Chart for 2014-15
24. For information only – Alumni Impact Report – Year 5
25. Executive Committee Report
26. Executive Director Report
27. Chief Operating Officer Report
28. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
29. Adjournment