



**COMMUNITY ACTION PROJECT OF TULSA COUNTY**

**Board of Directors Meeting**

*July 17, 2014 – 7:30 a.m.*

4606 S. Garnett Road, Boardroom on Second Floor  
Tulsa, Oklahoma

**AGENDA**

*(Board may take action on any of the agenda items listed below.)*

- 1. Call to Order**
  - a. Compliance with Oklahoma Open Meeting Act
  - b. Disclosure of Conflicts of Interest
  - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from May 8, 2014 meeting**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
  - a. Finance Committee Minutes
  - b. Financial Reports
  - c. Credit Card Reports
  - d. Fund Development Report
- 4. Consideration of and Motion on approval of the Client Services Committee Report**
  - a. Client Services Committee Minutes
  - b. Head Start and Early Head Start Governance Reports
  - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on approval of the Human Resources Committee Report**
- 6. Consideration of and Motion on approval of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of Mid-Year Budget Revisions**
- 8. Consideration of and Motion on approval for Termination of Mutual of America as 403b Provider**
- 9. Consideration of and Motion for acceptance of the 403B Plan Audit**
- 10. Consideration of and Motion on approval of Head Start/Early Head Start 2013-14 Self Assessment and Correction Plan**
- 11. Consideration of and Motion on approval of Executive Leadership Team PTO Accrual Rates Policy**

12. Consideration of and Motion on approval of Oklahoma Early Childhood Program Contract and Partner Budgets
13. Consideration of and Motion on approval of Family & Children's Services Agreement and Budget
14. Consideration of and Motion on approval of 2014-15 Site Configuration Chart
15. Consideration of and Motion on approval of Grant Agreement with Tulsa Children's Coalition
16. Consideration of and Motion on approval of Early Head Start Child Care Partnerships Funding Application
17. Consideration of and Motion on approval of Four Year Old Agreement with Tulsa Public Schools for providing services to CAP's Head Start 4 year olds
18. Consideration of and Motion on approval of Four Year Old Agreement with Sand Springs Public Schools for providing services to CAP's Head Start 4 year olds
19. Consideration of and Motion on approval of Memorandum of Understanding with Union Public Schools for providing services to CAP's Head Start 4 year olds
20. Consideration of and Motion on approval of United Community Action Program Second Amendment to Early Head Start Agreement for Sand Springs
21. Consideration of and Motion on approval of United Community Action Program Second Amendment to Early Head Start Agreement for Eugene Field
22. Strategic Planning Process Update
23. Neighborhood Revitalization Update
24. For information only: Child Achievement and Classroom Quality in 2013-14
25. For information only: DHHS Notice of Award for the Balance of 2014 HS/EHS Funds
26. Executive Committee Report
27. Executive Director Report
28. Chief Operating Officer Report
29. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
30. Adjournment