



**COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting**

May 8, 2014 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from March 13, 2014 meeting**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Reports
 - d. Fund Development Report
- 4. Consideration of and Motion on approval of the Client Services Committee Report**
 - a. Client Services Committee Minutes
 - b. Head Start and Early Head Start Governance Reports
 - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on approval of the Human Resources Committee Report**
- 6. Consideration of and Motion on approval of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of renewal of 3 current board members (Graham, Miller and Settoon) and new board member, Dr. Kevin David**
- 8. Consideration of and Motion on approval of Workers Compensation Contract**
- 9. Consideration of and Motion on approval of Head Start/Early Head Start Supplemental Funding for 2014**
- 10. Consideration of and Motion on approval of BKD's Internal Audit regarding Employee Reimbursement Procedures**
- 11. Consideration of and Motion to accept Wipfli's Audit of CAP Tulsa for 2013**
- 12. For information only: Office of Head Start Letter regarding Internal Reassignments**

13. **Executive Committee Report**
14. **Executive Director Report**
15. **Chief Operating Officer Report**
16. **New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda**
17. **Adjournment**