



**COMMUNITY ACTION PROJECT OF TULSA COUNTY**

**Board of Directors Meeting**

*November 14, 2013 – 7:30 a.m.*

4606 S. Garnett Road, Boardroom on Second Floor  
Tulsa, Oklahoma

**AGENDA**

*(Board may take action on any of the agenda items listed below.)*

- 1. Call to Order**
  - a. Compliance with Oklahoma Open Meeting Act
  - b. Disclosure of Conflicts of Interest
  - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the September 12, 2013 meeting Minutes**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
  - a. Finance Committee Minutes
  - b. Financial Reports
  - c. Credit Card Reports
  - d. Fund Development Report
- 4. Consideration of and Motion on acceptance of the Client Services Committee Report**
  - a. Client Services Committee Minutes
  - b. Head Start and Early Head Start Governance Reports
  - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on acceptance of the Human Resources Committee Report**
- 6. Consideration of and Motion on acceptance of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of New Board Members**
- 8. Consideration of and Motion on approval of Shared Decision-Making and Shared Governance**
- 9. Consideration of and Motion on approval of the revised Policy Council Bylaws**
- 10. Consideration of and Motion on approval of the EEO Affirmative Action Plan for 2013-14**
- 11. Consideration of and Motion on approval of 2014 Employee Benefit Renewal**
- 12. Consideration of and Motion to accept 2012 990 Tax Return**
- 13. Consideration of and Motion on approval of Auditor for 2013 Year End**

14. Consideration of and Motion on approval of Operating Reserve Policy
15. Consideration of and Motion on approval of Community Development Block Grant Applications
16. Consideration of and Motion on approval of Johns Hopkins University - Talent Development Secondary Agreement
17. Consideration of and Motion on approval of Communities in Schools Contract
18. Consideration of and Motion on approval of 2014 Board Meeting Dates
19. Board of Directors and Policy Council Roles and Responsibilities, Shared Governance and Conflict Resolution Information and Training
20. Federal Review Preparation
21. Executive Committee Report
22. Executive Director Report
23. Chief Operating Officer Report
24. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
25. Adjournment