



COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting
September 12, 2013 – 7:30 a.m.
4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from July 18 and August 1, 2013 meetings**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports
 - c. Credit Card Reports
 - d. Fund Development Report
- 4. Consideration of and Motion on acceptance of the Client Services Committee Report**
 - a. Client Services Committee Minutes
 - b. Head Start and Early Head Start Governance Reports
 - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on acceptance of the Human Resources Committee Report**
- 6. Consideration of and Motion on acceptance of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of the Nutrition Contracts with Tulsa Public Schools, Union Public Schools and Sand Springs Public Schools**
- 8. Consideration of and Motion on approval of the Family & Children's Services Agreement for 2013-14**
- 9. Consideration of and Motion on approval of Michelle Boatright as Senior Director, Early Childhood Programs**
- 10. Consideration of and Motion on approval of Renewed Agreement with Native American Coalition of Tulsa to offer Head Start at the Eugene Field Early Childhood Education Center during 2013-14**
- 11. Consideration of and Motion on approval of Application for Head Start/Early Head Start Funds for 2014**

- 12. Consideration of and Motion on approval of Community Action Agencies State Appropriated Funds for 2013-14**
- 13. Consideration of and Motion on approval of the Modification of the Sponsored Research Agreement with the University of Oklahoma**
- 14. Consideration of and Motion to accept BKD's Internal Audit Report for our Purchasing and Credit Card Program**
- 15. For information only – 2013 Strategic Plan Q2 Update**
- 16. For information only – Officers and Directors Insurance Coverage**
- 17. For information only – Wipfli's 403B SAS Audit Letter**
- 18. For information only – Dept. of Health & Human Services Office of Inspector General letter dated August 9, 2013 accepting Wipfli's audit**
- 19. For information only – Dept. of Health & Human Services – Notice of Awards**
- 20. Executive Committee Report**
- 21. Executive Director Report**
- 22. Chief Operating Officer Report**
- 23. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda**
- 24. Adjournment**