



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Annual Meeting

March 14, 2013 – 7:30 a.m.

4606 S. Garnett Road, Boardroom on Second Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

- 1. Call to Order**
 - a. Compliance with Oklahoma Open Meeting Act
 - b. Disclosure of Conflicts of Interest
 - c. Introductions, Roll Call, and Declaration of Quorum
- 2. Consideration of and Motion on approval of the Minutes from January 17, 2013 meeting**
- 3. Consideration of and Motion on approval of the Finance Committee Report**
 - a. Finance Committee Minutes
 - b. Financial Reports including Credit Card Reports
 - c. Fund Development Report
- 4. Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Report
 - b. Head Start and Early Head Start Governance Reports
 - c. Policy Council Minutes and Report
- 5. Consideration of and Motion on approval of the Human Resources Committee Report**
- 6. Consideration of and Motion on approval of the Donor Relations Advisory Committee Report**
- 7. Consideration of and Motion on approval of new board members and renewal of present board member**
- 8. Consideration of and Motion on approval of Policy Council Representatives**
- 9. Consideration of and Motion on approval of Cost of Living Adjustment (COLA)**
- 10. Consideration of and Motion on approval of revised Bylaws**
- 11. Consideration of and Motion on approval of Teach for America Educational Professional Services Agreement**
- 12. Consideration of and Motion on approval of the Amended and Restated Promissory Note with Tulsa Children's Coalition**
- 13. Consideration of and Motion on approval to Dissolve CAP Property Management Group, LLC**

14. **Consideration of and Motion on approval of CDBG/HOME Applications**
15. **Consideration of and Motion on approval of Schusterman Family Foundation Grant Agreement**
16. **Discussion of Board Assessment Results and Interpretive Analysis**
17. **Discussion of School Readiness Program Goals**
18. **For information only - Oklahoma Early Childhood Program Internal Audit Report**
19. **For information only – Pulse Survey Results**
20. **Executive Committee Report**
21. **Executive Director Report**
22. **Chief Operating Officer Report**
23. **New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda**
24. **Adjournment**