



**COMMUNITY ACTION PROJECT OF TULSA COUNTY
Regular Meeting - Board of Directors**

March 14, 2019 – 7:30 am

Legacy Plaza, 5330 East 31st Street – Boardroom on main floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

2. Minutes from the January 17, 2019 meeting

BUSINESS AGENDA

3. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes
- b. Financial Reports
- c. Credit Card Report
- d. Fund Development Report

4. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Report
- b. CA & ESL Customer Service Survey Results
- c. Head Start and Early Head Start Reports
- d. Policy Council Minutes and Report

5. Consideration of and Motion on approval of the Human Resources Committee Report

6. Consideration of and Motion on approval of CAP Tulsa's Three Year Strategic Plan and AIM Statements

7. Consideration of and Motion on approval of the Revised Budget for 2019

8. Consideration of and Motion on approval of Revised Policies in the Employee Handbook

9. Consideration of and Motion on approval of ECP Selection Criteria for 2019-20
10. Consideration of and Motion on approval of the Directors and Officers Liability Insurance Coverage
11. Consideration of and Motion on approval of the Early Childhood Program Policies & Procedures
12. Consideration of and Motion on approval of renewal of the Agreement with Native American Coalition of Tulsa, Inc. to provide Head Start services at Eugene Field Early Childhood Education Center
13. For review: Vendor Diversity Report
14. For information only: Risk Management Committee Report
15. For information only: Office of Head Start Notice of CLASS Review
16. Executive Committee Report
17. Executive Director Report
18. Chief Operating Officer Report
19. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda
20. Adjournment