



COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting
May 12, 2022 – 8:00 a.m.

This meeting will be held at CAP Tulsa, 5330 East 31st Street, Tulsa, OK 74135
Boardroom on the Main Level

AGENDA

(Board may act on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

2. Minutes from March 10, 2022, meeting

3. Renewed Board Term for George Charlton, Jr.

4. Renewed Board Term for Dr. Kirt Hartzler

5. Renewal of the Agreement with Native American Coalition of Tulsa, Inc. to provide Head Start services at Eugene Field Early Childhood Education Center

BUSINESS AGENDA

6. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes-April
- b. Financial Reports-February
- c. Credit Card Report
- d. Fund Development Report
- e. IT Report-no report

7. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Report
- b. Head Start and Early Head Start Reports
- c. Policy Council Minutes and Report

8. **Consideration of and Motion on approval of the Human Resources Committee Report**
9. **Consideration of and Motion on approval of the 2022-23 Oklahoma Early Childhood Program Matching Funding, 2022-23 Provider Budgets and Provider Agreement**
10. **Consideration of and Motion on approval of the Head Start/Early Head Start (Grant No. 06CH012014) Supplemental Funding Application for COLA and funds for Quality Improvement Application for 2022**
11. **Consideration of and Motion on approval of the Early Head Start Child-Care Partnerships (Grant No. 06HP000477) Supplemental Funding Application for COLA and funds for Quality Improvement Application for 2022**
12. **Consideration of and Motion on approval of the Agreement with Board of Regents of the University of Oklahoma, Child Achievement Research Partnership (CARP)**
13. **Consideration of and Motion on approval of the Agreement with Board of Regents of the University of Oklahoma, OECP Pilot Evaluation**
14. **Consideration of and Motion on approval of the F&CS Contract and Budget for 2022-2023**
15. **Consideration of and Motion to approve Changes to the Accounting Policies and Procedures Manual – Section 301.2a – Contract Signatories**
16. **For information only: Child Health & Safety Report**
17. **For information only: Strategy Dashboard Updates**
18. **For information only: 403(b) Annual Plan Review as of December 31, 2021**
19. **For information only: Enhancements to CAP Tulsa Benefits**
20. **For information only: 2022 Q1 Pulse Survey Results**
21. **For information only: Q1 2022 Operational Plan Update**
22. **For information only: Q1 2022 DEI Strategy Update**
23. **For information only: 2022-23 School Calendar**
24. **For information only: Q1 2022 Advocating for Families Update**
25. **For information only: CACFP Administrative Monitoring Review**
26. **For information only: New School Location - Update**
27. **Executive Committee Report-May 5, 2022**
28. **Executive Director Report**
 - Mar 15, Apr 19: Mosaic Meeting
 - Mar 22: OHS R6 Convening – Grant Recipient Spotlight Session
 - Mar 22: TAUW Panel Visit @ Reed
 - Mar 22, Apr 19: Housing Solutions Finance Committee

Mar 28: Coffee Chat with Legacy Plaza Staff
Mar 29: OSU HBCD Partners in Progress Reception
Mar 30: OSDE re OECP Contract
Mar 31: TCC Child Development and Education Spring Advisory Committee Meeting
Mar 31: YWCA Pinnacle Awards Gala
Apr 1: Leadership Tulsa 66 Community Leadership Panel
Apr 6: LT Happy Hour!
Apr 7: OU-ECEI & CAP Tulsa quarterly meeting
Apr 11: Deletta Dean, Midwest Regional VP, NeighborWorks America
Apr 11: Housing Solutions Board Retreat
Apr 14, 21, 28 & May 5: CAPtivating Books Discussion: *Beyond Diversity*
Apr 21: Diane Murphy, Legacy Charter School Board
Apr 22: Cindy Decker, ED, Tulsa Educare
Apr 27: Calvin Moore, ED, Food Bank
May 2 – 4: Business & Budget Reviews – all departments
May 3: Housing Solutions Board Meeting
May 5: Melanie Anderegg, ED, Parent Child Center Tulsa
Fundraising: QuikTrip, TD Williamson, Chapman Trusts, Hille Foundation, BOKF, Nordam
School Visits: all locations

29. New Business: Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the time of posting of the agenda

30. Adjournment