



COMMUNITY ACTION PROJECT OF TULSA COUNTY
Regular Meeting - Board of Directors

March 10, 2022 – 8:00 am

Legacy Plaza, 5330 East 31st Street – Boardroom on main level
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

2. Minutes from the January 20, 2022 meeting

3. New Board Member, Dr. Sherry Been

4. Termination of CSBG-CR Grant Subrecipient Agreement with Restore Hope Ministries

BUSINESS AGENDA

5. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes-Feb
- b. December Financial Update
- c. Credit Card Report-Nov/Dec
- d. Fund Development Report
- e. IT Report

6. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Minutes-Feb
- b. Head Start and Early Head Start Reports-Nov/Dec
- c. Policy Council Minutes and Report

7. Consideration of and Motion on approval of the Human Resources Committee Report

8. **Consideration of and Motion on approval of the Directors and Officers Liability Insurance Coverage and Annual Insurance Renewal Summary**
9. **Consideration of and Motion on approval for 2022 Charles and Lynn Schusterman Family Philanthropies Grant for Family Advancement**
10. **Consideration of and Motion on approval for Request for Proposal Pre-Approval-Food Service Equipment**
11. **Consideration of and Motion on approval for OHS Disabilities Waiver 2021-22**
12. **For information only: Child Health & Safety Report**
13. **For information only: Strategy Dashboard Update**
14. **For information only: Vendor Diversity Report**
15. **For information only: DEI Strategy Update**
16. **For information only: CAP Cares Employee Assistance Fund-Status Report**
17. **For information only: Cost Allocation Plan**
18. **For information only: Child Achievement Research Partnership (CARP) RFP Update**
19. **For information only: Family Advocate and Behavioral Health Services RFP Update**
20. **Proposed Executive Session: Possible discussion and vote to enter into an Executive Session pursuant to 25 O.S. §§ 307(B)(1) and §§ 307.1 (D) to discuss the Executive Director's 2021 Performance Appraisal, Compensation, and the Executive Director's Goals for 2022.**
21. **Vote to End Executive Session and Return to Regular Public Meeting**
22. **Consideration of and Motion to accept the Executive Director's Performance Appraisal and/or any other action items resulting from the Executive Session**
23. **Executive Committee Report**
24. **Executive Director Report**
 - Jan 24 & 31: Dashboard Review with all Directors
 - Feb 1 & Mar 1: Housing Solutions Board Meeting
 - Feb 2 & 3: Virtual Leadership Retreat
 - Feb 3: GKFF/BEST Quarterly Update
 - Feb 9: Georgetown University Pre-K Study Results
 - Feb 10: TPS Monthly Update Meeting
 - Feb 10: CAP Tulsa Overview for Rep. Melissa Provenzano
 - Feb 11: Parent Child Center of Tulsa Meeting with new ED
 - Feb 14: UPS Quarterly Partnership Meeting
 - Feb 15: MOSAIC Monthly Meeting
 - Feb 21: TCC Board Meeting
 - Feb 23: Housing Solutions Board Retreat-*Cancelled due to weather*
 - Feb 25: OSDE Quarterly OECP Update
 - Feb 25: BEST Monthly Meeting
 - Feb 28: 2GEN Working Group Kickoff
 - Mar 3: Tulsa Chamber DEI Advisory Committee

25. **New Business:** Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda

26. **Adjournment**