



COMMUNITY ACTION PROJECT OF TULSA COUNTY

Board of Directors Meeting

September 8, 2022 – 8:00 a.m.

Legacy Plaza East Tower, 5330 East 31st Street – Boardroom on Main Floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

2. Board minutes July 21, 2022

3. Annual Allocations for State Appropriated Funds for Community Action Agencies for 2022-23

4. Renewal of Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Grant

BUSINESS AGENDA

5. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes (August)
- b. Financial Reports for June
- c. Credit Card Report for June
- d. Fund Development Report
- e. IT Report

6. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Report

b. **Head Start and Early Head Start Governance Report (April, May & June)**

- 7. Consideration of and Motion on approval of the Human Resources Committee Report**
- 8. Consideration of and Motion on approval for the Renewal of Subrecipient Agreement with Green Country Habitat for Humanity and Boomtown Development Company (2022-23)**
- 9. Consideration of and Motion on approval of the Renewal of the Subrecipient Agreement with Growing Together for NeighborWorks (2022-23)**
- 10. Consideration of and Motion on approval of the GKFF BEST Implementing Partner Agreement for 2022-2023 OECP and EHS Match Funds**
- 11. Consideration of and Motion on approval of the 2022-2023 OECP State and Matching Funding Revisions and Revised Partner Budgets for Sunbeam Family Services, Inc., Tulsa Educare, Inc., and Union Public Schools**
- 12. Consideration of and Motion for Approval of the Application for 2023 Head Start/Early Head Start Grant Funds (Grant No. 06CH012014)**
- 13. Consideration of and Motion on approval of the Revised Learning @ Home MIECHV/MPAT Program Policy Updates**
- 14. For information only: Child Health & Safety Report**
- 15. For information only: Nutrition Services Agreement 2022-2023 Final Meal Prices for Tulsa Public Schools, Union Public Schools and Sand Springs Public Schools**
- 16. For information only: DEI Quarterly Update**
- 17. For information only: 2022 Tulsa Community Needs Assessment Update**
- 18. For information only: Focus Area 1 Review 2022-2023**
- 19. For information only: Analysis of Strategic Plan Outcomes and Adjustments**
- 20. For information only: CBRE Building Management Renewal**
- 21. For information only: 2Q 2022 Operational Plan Update**
- 22. For information only: Strategic Dashboard**
- 23. For information only: Executive Director's Mid-Year Review**
- 24. For information only: Oklahoma Department of Commerce Monitoring Report, June 2022 and Clearance Letter, July 2022**
- 25. For information only: 2022 Agency Risk Assessment**
- 26. For information only: Information Risk Management (IRM) Monthly Report**

27. Executive Committee Report

28. Executive Director Report

July 6: Jesse Rasmussen, Buffet Early Childhood Foundation
July 8: David Charney & Jonathan Butler - Tour of Skelly/11th School Discussion
July 11, Aug 2: Housing Solutions Board Meeting
July 12: A Way Home for Tulsa Agency Tour
July 19, Aug 16: MOSAIC Meeting
July 19, Aug 18: Housing Solutions Finance Committee
July 25, Aug 22: New Employee Orientation
July 27, Aug 10: GKFF/BEST Meeting
Aug 3: OU ECEI Meeting
Aug 11: Pre-Service Opening Session
Aug 12: Georgetown Conference Panel Prep Meeting
Aug 16, Aug 23: Alera Group Meeting
Aug 22: HBCD Community Advisory Board Meeting
Aug 23: TAUW/Siemer Institute Meeting
Aug 24: OECF Quarterly Meeting with OSDE
Aug 25: Ed Solutions Discussion on Pre-K Curriculum
Aug 25: UpTogether Tulsa Learning Call
DEI Director Interviews
School Business Reviews
Fundraising: Flint, AAON, Zarrow, Poe Family Foundation

29. New Business: Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda

30. Adjournment